

RECORD OF EDUCATION

| Name and Address of School | Course of Study | Degree |
|----------------------------|-----------------|--------|
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MILITARY SERVICE RECORD*

Have you ever been in the U.S. Armed Forces? Yes No If yes, what Branch? _____

Are you now a member of the National Guard? Yes No

Date Entered _____ Discharge Date _____

List duties in the service including special training _____

DO YOU HAVE A DRIVER'S LICENSE? Yes No

Driver's License Number _____ State _____ Expiration _____

PERSONAL REFERENCES

Name and Occupation _____ Address _____ Phone No. _____

Name and Occupation _____ Address _____ Phone No. _____

List below all present and past employment, beginning with your most recent

Employer 1 _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Supervisor's Name _____

Job Title _____ Reason for Leaving _____

Dates of Employment: ___/___ to ___/___ Salary or Hourly Wage _____

List the jobs you held, duties performed, skills used or learned while you worked at this company: _____

Employer 2 _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Supervisor's Name _____

Job Title _____ Reason for Leaving _____

Dates of Employment: ___/___ to ___/___ Salary or Hourly Wage _____

List the jobs you held, duties performed, skills used or learned while you worked at this company: _____

Employer 3 _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Supervisor's Name _____

Job Title _____ Reason for Leaving _____

Dates of Employment: ___/___ to ___/___ Salary or Hourly Wage _____

List the jobs you held, duties performed, skills used or learned while you worked at this company: _____

Employer 4 _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Supervisor's Name _____

Job Title _____ Reason for Leaving _____

Dates of Employment: ___/___ to ___/___ Salary or Hourly Wage _____

List the jobs you held, duties performed, skills used or learned while you worked at this company: _____

PLEASE READ THE FOLLOWING CAREFULLY AND SIGN BELOW

I declare that I am qualified to perform all the duties of the position I am seeking with or without reasonable accommodation. I also declare that the information contained in this application is true and complete to the best of my knowledge, and I understand that any false statements or omissions shall be grounds for rejection of, or dismissal from employment with the Village of Hartville. I further agree to keep the information updated and accurate at all times while this application is active.

I authorize investigation of all statements contained in this application, including a criminal background, driving history, credit history check, and drug test, as applicable. I also authorize any person, school, current employer, past employers, and other organizations to provide information concerning my previous employment and other relevant information that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements.

This employment application will be considered active for six (6) months from the date below. If I want to be reconsidered for a job with the Village of Hartville after this time, I must fill out another application.

I understand and agree that this application for employment does NOT create a contract for employment or a guarantee of employment. If an employment relationship is established, I understand that my employment is "AT WILL" and can be terminated with, or without cause, with, or without notice, at the option of either myself or the Village of Hartville.

I have read, understand, and agree to the above statements.

SIGNATURE: _____ DATE: _____

The following information regarding race, national origin and gender is requested to assure the Federal Government, acting through Rural Development that the Village of Hartville is complying with Federal Laws prohibiting discrimination against applicants.

You are not required to provide this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, the Village of Hartville is required to note your race, national origin and gender on the basis of visual observation or surname.

RACE

American Indian/Alaskan Native _____

Asian _____

Black or African American _____

Native Hawaiian or Other Pacific Islanders _____

White _____

Female _____ Male _____

ETHNICITY

Hispanic or Latino _____

Not Hispanic or Latino _____

Female _____ Male _____



VILLAGE OF HARTVILLE POLICE
 DEPARTMENT
 202 W. Maple Street
 Hartville, Ohio 44632
 (330) 877-9222

AUTHORIZATION TO RELEASE INFORMATION

(FOR THE RELEASE OF PERSONAL DATA AND RECORD INFORMATION)

To Whom it May Concern:

I hereby authorize and request any of the following (whether the relationship is present or in the past):

- 1 Employer
- 2 School (private or public funded)
- 3 Law Enforcement Jurisdiction (federal, state, county or municipal)
- 4 Keeper of civil court records
- 5 Keeper of criminal conviction records
- 6 Any person or persons having personal knowledge about me
- 7 Professional organizations of which I am or have been a member
- 8 Federal, state, county or municipal licensing board
- 9 Financial institution or credit reporting agency

to furnish the Hartville Police Department with any and all information in their possession or knowledge regarding me in connection with an application for employment. I am willing that a photocopy of this authorization be accepted with the same authority as the original.

PRINT NAME _____
 S.S.# _____
 DATE OF BIRTH _____

Is any additional information relative to change of name, use of any assumed name or nickname, necessary to enable a check on your work record? _____

If yes, explain: _____

SIGNATURE _____
 DATE _____

WITNESS _____
 DATE _____