

The Board of Public Affairs met in regular session on March 16, 2009.

ROLL CALL ~ Mr. Blythe, Mr. Campbell, and Mr. Miller in attendance.

Motion made by Mr. Miller to approve said minutes with the noted corrections, second by Mr. Campbell and unanimously passed.

Bills paid 1<sup>st</sup> half March 2009 BPA:

Thomas G. Graber	\$1,212.66
Laquita M. Pickard	\$976.76
James C. Baxter	\$1,142.37
Gary A. Wenzel	\$653.18
Ohio Edison	\$2,026.41
Ohio Edison	\$6,092.84
Giant Eagle	\$124.00
Rentwear Inc.	\$117.61
Hartville Hardware	\$74.66
Dominion East Ohio	\$1,257.27
Sand Rock Mineral	\$31.50
Summit Enviromental	\$133.00
Universal Blower Pac	\$328.50
Bio-Cycle	\$74.00
Metro Disposal	\$113.89
Principal Life	\$33.99
AT & T	\$368.48
Huntington Bank	\$53.81
<b>TOTAL</b>	<b>\$14,814.93</b>

Motion made by Mr. Blythe to accept said bills, second by Mr. Campbell and unanimously passed.

### **OLD BUSINESS**

Longaberger has not responded yet in any way, so I will make another contact with them and see if we can get that final walk through done.

In the minutes there were some things discussed on the waster water disclosure form 321, and I did contact Rob Graham and he is going to work with Stark County on that.

On the High School Lift Station, we still have that board that needs replaced before we get a final bill, so there is nothing new to report.

Also in the minutes it was discussed the surcharges and Gary had given Rob the update on that and you should have gotten something in the mail from Rob Graham about the surcharges. Normally the BPA approves those surcharge rates to go to Council and then passes it. Since the residential rates went up, then the flow rate is based on 1/6<sup>th</sup> of the residential rate and that will be the new rate for the high school and Giant Eagle. They are currently the only two that are charged by flow rates.

I have a requisition for the bioxide that we use at our lift station, the odor control and most of this is used at the High School lift station. We also use this at the Danbury Glen lift station but it is the same total price that it was last year.

The other requisition is for agri sludge for our sludge hauling for the year and that is the same cost as last year. The only thing that was added to it was the added fuel surcharge, anything over 2.50 per gallon on diesel fuel.

We have a letter here, it's an unusual case on West Maple, and I'll let Tom explain it. I think it would be something we would have to approve because it's within the Sewer Department and it is the only case that I know.

This is a shack behind this house that used to be a hobby shop for the man that owned the house and then it was converted into a one room rental and they want to close it down and turn it back basically into storage and there is really no reason why they need to be charged for sewer.

Motion made by Mr. Miller to accept this letter, second by Mr. Blythe and unanimously passed.

Motion made by Mr. Campbell to go into Executive Session to discuss personnel, second by Mr. Miller and unanimously passed.

Motion made by Mr. Campbell to come out of Executive Session, second by Mr. Miller and unanimously passed.

Let's look at Ordinance 1-09.08, page 5 and 6. Towards the bottom you will see Enterprise Funds and then Sanitary Sewer Fund, that we where we will start. We follow what standard alpha numeric are for every Village, every Township, what every government entity has to follow. The E2 5A basically is me, (Gary) and the Board of Public Affairs, so the wages that we get, the employee benefits, that is covered in there.

Also in there is the E2 5A 240 for administration costs. Anytime you see the 240 number that's general operation. It is the one item whether you are in the police department, the street department, the Village stuff, wherever you're at, and the 240 is the number that carries most of the catch all of paying bills.

Now we'll flip to the next page and see the E2 5D, that represents Tom and LaQuita and Jim at the plant. So you will see broken down, salary wages, employee benefits and then travel, schooling and contractual services, other operation maintenance, and then transfers. These are the numbers that Tom and I played with over the last week. That number one million twenty nine thousand, that is the budget for the sewer plant. That is not something that comes out of thin air. That is given to us by the Auditor of accounting, Stark County. They give us the number to work in, it is actually One million thirty thousand, so we are just under the budget.

Discussion concerning the budget figure pursued.

Motion made by Mr. Miller to accept Enterprise fund appropriation as noted for Ordinance 1-09.08, second by Mr. Blythe and unanimously passed.

Cash flow is through February. We have a beginning balance of \$276,000 plus, the revenue we took in was \$117,500 and again you see collection of sewer bills, permits, we should see some more from the Woodland project, because not everybody did. You can see significant funds from the sewer bills collected. Dropping down to expenses, we had \$81,600 plus on expenses and this breaks down with salary benefits, travel, the same kind of thing we saw similar to the appropriation but a little more detail. So we had an ending balance of \$312,600 so we are going in a positive direction.

The next meeting actually would be on the 6<sup>th</sup> of April, but I will be out of town that week, so we need to change the meeting to April 13<sup>th</sup>.

Motion made by Mr. Miller to adjourn, second by Mr. Campbell and unanimously passed.

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FISCAL OFFICER

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CHAIRMAN