

RECORD OF PROCEEDINGS

Minutes of

BOARD OF PUBLIC AFFAIRS

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

FEBRUARY 1

2011

The Board of Public Affairs met in regular session on February 1, 2011.

ROLL CALL

Mr. Campbell P
Mr. Miller P

Mr. Blythe resigned and accepted position as Council member with the Village of Hartville.

Mr. Miller gave the invocation.

Motion to accept the minutes for January 18th, 2011: Mr. Campbell
Second: Mr. Miller
Roll: Yes, ALL in attendance

Portion of Bills Paid First Half of February, 2011
(See Attached)

Motion to accept the bills: Mr. Campbell
Second: Mr. Miller
Roll: Yes, ALL in attendance

Motion to go into executive session to discuss personnel issues:
Mr. Campbell
Second: Mr. Miller
Roll: Yes, ALL in attendance

Motion to reconvene from executive session: Mr. Campbell
Second: Mr. Miller
Roll: Yes, ALL in attendance

OLD BUSINESS:

There was discussion on heating repair, and the air filters/blowers.
The Plant Manager presented December's Monthly Report to the Board members.

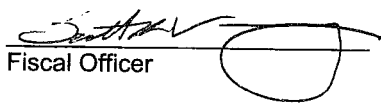
NEW BUSINESS:


A motion was made to move forward to document allocation of time charged to sewer billing: Mr. Miller
Second: Mr. Campbell
Roll: Yes, ALL in attendance

The Fiscal Officer briefly discussed the budget process, approval of requisitions, and Lori's salary.

The next meeting will be February 15, 2011 at 5:45 p.m.

Motion to adjourn: Mr. Miller
Second: Mr. Campbell
Roll: Yes, ALL in attendance


Fiscal Officer


Chairman

