

## RECORD OF PROCEEDINGS

Minutes of BOARD OF PUBLIC AFFAIRS

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held MARCH 1,

2011

The Board of Public Affairs met in regular session on March 1, 2011.

**ROLL CALL**

Mr. Campbell P  
Mr. Miller P  
Mr. Tessmer P

Mr. Miller gave the invocation.

Motion to accept the minutes for February 15, 2011: Mr. Miller  
Second: Mr. Tessmer  
Roll: Yes, ALL in attendance

Portion of Bills Paid first half March , 2011  
(See Attached)

Motion to accept the bills: Mr. Campbell  
Second: Mr. Miller  
Roll: Yes, ALL in attendance

**OLD BUSINESS:**

The Plant Manager stated he had no old business to report.

**NEW BUSINESS:**

The Plant Manager reported there were no violations for the month of February. The Plant Manager requested approval for two budgeted items , one being Flow Charts in the amount of \$337.00 and other being Lab supplies in the amount of \$1500.00.

The Plant Manager reported that repairs were made to the Sunnyside Lift Station by Soisson Excavating in the amount of \$1,420.43. Discussion pursued regarding the location of all Lift Stations.

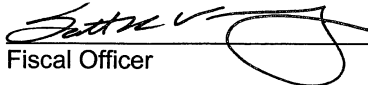
The Plant Manager reported that the Cornerstone Lift Station alarm had gone off during the last rain storm on February 28, 2011. The number two pump kept kicking out and Ohio Pump was called out and the repair cost was \$565.00 that included a spare set of contactors.

The Fiscal Officer reported that he will be setting up meetings with all departments to finalize the 2011 Budget. Discussion pursued regarding the procedure of the final Appropriations that the Fiscal Officer stated was due on April 1, 2011.

The Fiscal Officer discussed the plans to set up a reserve within the sewer line in the amount budgeted by the Plant Manager of \$208,000.00 for future repairs and maintenance. An additional amount will be set aside for a semi annual payment for debt and is working on a final figure.

The next meeting will be March 15, 2011 at 5:45 p.m.

Motion to adjourn: Mr. Miller  
Second: Mr. Tessmer  
Roll: Yes, ALL in attendance

  
Fiscal Officer

  
Chairman

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**Portion of Bills Paid First Half of March, 2011**

THOMAS GRABER	\$1,043.94
LAQUITA PICKARD	\$1,133.55
JIM BAXTER	\$1,375.62
OPERS	\$1,352.91
FIRST HAS, INC	\$212.49
HUNTINGTON BANK	\$49.29
INOHVA PNEUMATICS	\$785.00
RENTWEAR, INC	\$84.82
OHIO EDISON	\$3,025.46
SUNNIT ENVIROMENTAL TECH	\$50.00
DOMINION EAST OHIO	\$51.71
WASTE MANAGEMENT OF OHIO	\$137.48
POSTMASTER	\$211.93
DAMON IND	\$190.28
BUCKEYE PLUMBING	\$340.00
MARC GLASSMAN, INC	\$71.52

**TOTAL    \$10,116.00**