

The Village of Hartville

202 WEST MAPLE
PO BOX 760
HARTVILLE, OHIO 44632-0760
(330) 877-9222

NOTE: Village Office hours are Mon – Fri 8:00 a.m. to 5:00 p.m. with the exception of Thurs 8:00 a.m. to 5:00 p.m.

POOL PERMITS

This is a brief overview of what you will need. However, before proceeding with final plans, it is always recommended that you consult with Village employees to ensure all requirements have been addressed.

A swimming pool means an enclosure, temporary or permanent, above or below ground, containing water to be used for bathing, wading or swimming, which shall contain eighteen (18) inches minimum depth of water.

1. A Zoning Permit must be pulled first. Once approved (usually 3 to 5 days), then proceed to pull a Building Permit, Heating and Electrical if needed.
2. Provide two sets of your building plans, plot plans, and specs. One copy will be returned to you after approval and one is kept in a permanent file here. These plans should include your name, address and phone number.
3. Indicate any structures on the plot plan, including house, shed, fence, deck, and the placement of your proposed pool. Also, show how far from the lot lines you intend to place the pool.
4. What type of pool (in-ground or above ground), depth and diameter.
5. The pool shall be enclosed within a wall or fence not less than five (5) ft. in height and must be located in the rear yard not less than ten (10) ft from any lot line (one and two-family district) and not less than fifty (50) ft from any lot side or rear lot line (multi-family district).
6. An electrical permit may also be required and must be obtained by the electrician you have hired.
7. Builders name, address and phone number. **All contractors must be registered with the Village of Hartville.**
8. After submission, it normally takes 3 – 4 days for the plans to be approved. You will be contacted when the permit is ready and it can be picked up and paid during normal business hours Monday through Fridays 8:00 a.m. – 5:00 p.m. with the exception of Thursdays 8:00 a.m. – 12 noon.

9. Total fees are:

Zoning permit	=	\$	30.00
Electrical permit	=	\$	25.00
Building permit	=	\$	50.00
1% State of Ohio	=		<u>.75</u>
Total	=	\$	105.75

STORM WATER RUN-OFF APPROVAL
By Village Engineer
Sanitary Hookup Approval
By Board of Public Affairs
Lateral Installation Inspection
By Sewer Inspector

VILLAGE OF HARTVILLE, OHIO
ZONING DEPARTMENT
**APPLICATION for
ZONING PERMIT**

Zoning Permit No. _____

Date Issued _____

SANITARY DISCHARGE APPROVAL
BY BOARD OF PUBLIC AFFAIRS

Date _____

A scale plan must be submitted with this application showing the size and location of the Lot, the dimensions and location of the proposed building or structure on the lot and the dimensions and location of existing buildings or structures on the lot.

Name of Applicant _____ Phone _____

Address _____

Owner of Premises _____ Address _____

Application is hereby made to: (Description of Work) _____

To be used for (Indicate purpose, number of units or offices, etc.) _____

On premises located at _____

DESCRIPTION

(1) Size of lot: _____ feet wide _____ feet deep

(2) Size of building or structure: Floor area _____
Maximum: Width _____ ft. Depth _____ ft.
Height: Stories _____; feet _____

(3) Location on Property:

Proposed Yards

FRONT _____ ft. from Property Line to Building or Structure.
SIDE _____ ft. from Property Line to Building or Structure.
SIDE _____ ft. from Property Line to Building or Structure.
REAR _____ ft. from Property Line to Building or Structure.

(4) Character of Construction _____
(Brick, Frame)

(5) Estimated Cost of Work \$ _____

(6) Present use of Land, Existing Buildings or Structures on Lot: _____

Signature of Applicant

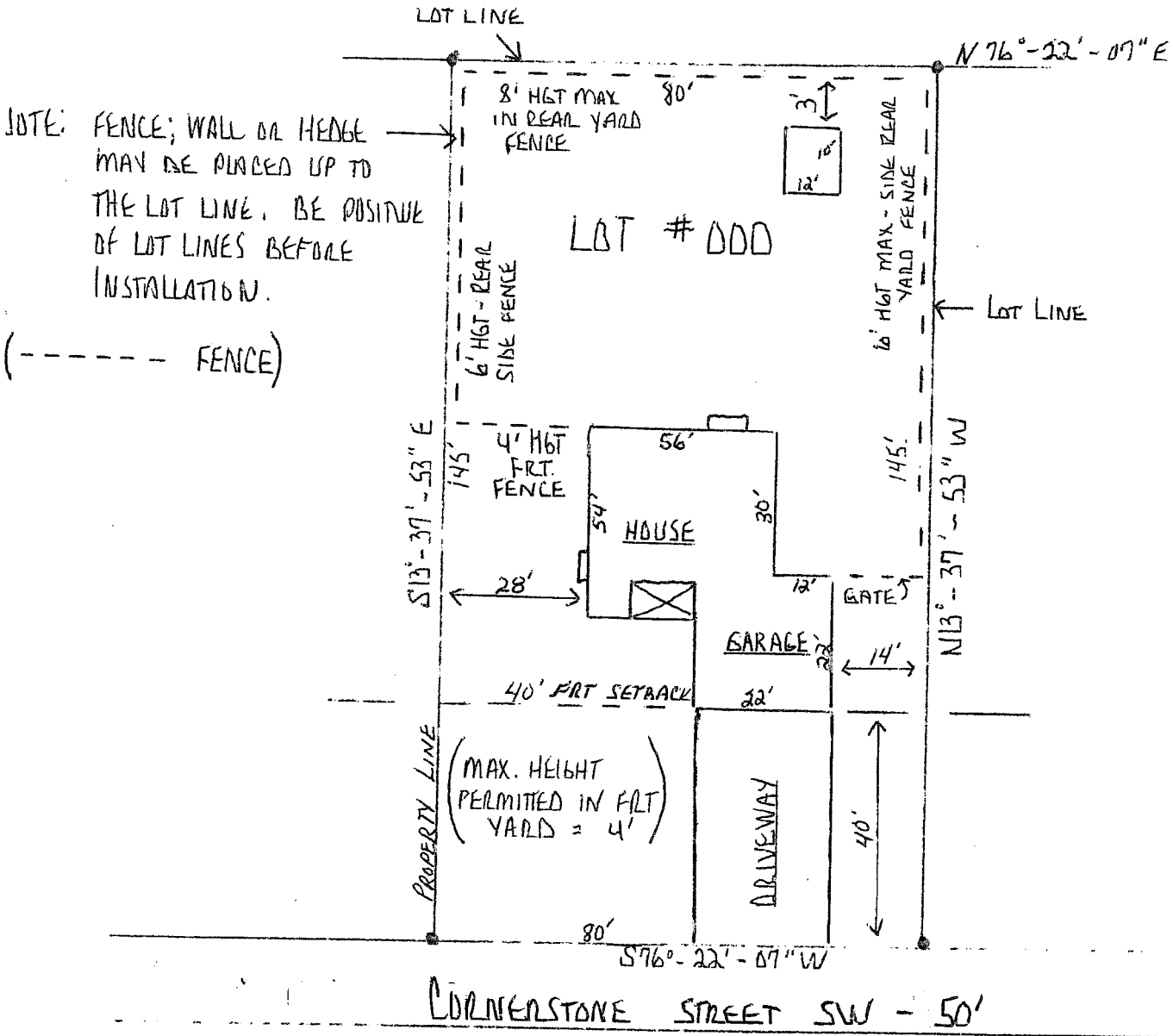
Please note any additional information on separate sheet and attach to this form.

CERTIFICATION OF ZONING INSPECTOR'S EXAMINATION

I have examined the foregoing application, plans and information, found them not / to conform with the zoning requirements and grant / refuse them a Zoning Permit.

By _____ Date _____

SAMPLE SITE PLAN



* ZONING PERMIT REQUIRED WITH SITE PLAN