

The Board of Public Affairs met in regular session on January 5, 2009.

Roll Call: Mr. Blythe, Mr. Campbell and Mr. Miller.

No meeting the last of December, 2008, so there are no minutes for approval.

In order to follow protocol, we will reorganize for the calendar year 2009, and we call upon the members who wish to make a motion to nominate Chairman of the BPA, do so now.

Motion made to nominate Dale Campbell as Chairman of the BPA made by Mr. Blythe, second by Mr. Miller. All passed, excluding Mr. Campbell, who abstained.

Bills submitted for payment:

Thomas G. Graber	\$1,177.88	Ohio Water Dev. Authority	\$217,221.74
Laquita M. Pickard	\$1,000.57	State Treas Richard Cordray	\$15,558.76
James C. Baxter	\$1,074.20	Ohio Edison	\$11,213.19
Gary A. Wenzel	\$623.38	OPERS	\$1,921.88
Principal Life	\$33.99	Aultcare/MLIC	\$1,946.95
Giant Eagle	\$178.32	First HSA, Inc.	\$212.49
Davis Process/US Filter	\$3,889.20	Postmaster	\$199.17
Dominion East Ohio	\$407.27	Huntington Bank-941/Med	\$53.62
Metro Disposal	\$115.85	G. Thomas Graber	\$1,177.88
Northern Safety Co. Inc.	\$51.00	Laquita M. Pickard	\$941.09
Rentwear Inc.	\$112.61	James C. Baxter	\$1,109.03
Sand Rock Mineral Water	\$73.50	Gary A. Wenzel	\$623.38
Summit Environmental	\$287.00	USA Mobility	\$108.42
HSBC Bus. Solutions	\$208.32		
Wenger Excavating	\$5,239.00		
Speedway SuperAmerica	\$116.58		
Summit Environmental	\$287.00		
Huntington Bank	\$54.37		
Principal Life	\$31.52		
AT & T	\$131.20	<b>TOTAL</b>	<b>\$267,468.50</b>
Verizon Wireless	\$88.14		

The list on the left is from the middle of December when we did not have the meeting. The list on the right is the most current list of bills. Right on top is the heavy weight, we had another large loan due, bi annual, the same cost, and it comes every January and July. Not out of the ordinary it is part of the four or five loans we have existing, when you add them all up, that is the number, \$217,000 plus. Just so you understand, to get that money, I took \$200,000 out of the Star Ohio account and transferred into a sewer fund and then made up the remainder that was in the sewer fund. The second one to the State Treasurer, Richard Cordray, that is actually another part of the loan, it is just made out to the Treasurer even though it is going to the Water Authority.

Question raised regarding Wenger Excavating and discussion pursued.

Motion made by Mr. Blythe to approve payment of said bills, second by Mr. Miller and unanimously passed.

**No Old Business to discuss.**

**New Business**

Since there was no meeting in December, there is the November monthly report for 2008, and there were zero violations for that month. Any questions? (None were asked).

The first meeting of the year, we send through a lot of blanket PO's and this is for the whole year, and this is what Jim did last when he came. There are few more for the lab that we haven't received quotes as yet, but all of these are the same except for there are four that are tagged, one is decreased, as far as the Hartville Hardware, a little less on it, because we are going to get the glove somewhere else this year. The other ones that are a little bit higher, the fire extinguishers, just in case they need to be tested, we upped it another \$150.00. The other thing on the Hardware, last year we had 3 different PO's and it was very hard to keep track of what goes in what PO for Gary when he gets the statement, so we are going to use one PO and I cut it down to three different things, protective clothing, tools for the year and miscellaneous supplies.

Gary discusses suggestions made by the Auditors to use a tool not used previously in the Village, something called Super PO. Normally a PO is a one time shot, then they had the blanket PO, which really went more than three months, so you had to keep rewriting these and you had to do it for everything. The suggestion was made to cut out your paper work, do a Super Blanket PO which covers a full year and group in the stuff you buy day in and day out, and just group it in there. It is much easier to track and it is much easier to keep where it comes from and that is one PO. Per their suggestion, we are going to start implementing that this year.

The only other new business is Longaberger Company, they are closing down. I asked for a final walk through the plant to make sure we are not getting any manufacturing waste coming from the plant. They are having some people stay there for a few months yet. We were supposed to meet towards the end of December, and then they cancelled and we are supposed to meet sometime in January. We will have to decide how we are going to bill them.

Discussion pursued regarding exactly what items the Village would be billing Longaberger.

Gary stated that he had talked with Tom and Dale, that a couple of months ago he went to some training in Pomeroy for R Cap and it is a rural community assistance program, they work with the EPA and the Engineers and the Army Corp of Engineers, they are very tied in to the State in all kinds of levels. Their main focus is water plants and wastewater plants. He went through training so he could be certified on the financial side of it. The Village will also get some percentage off on loans because we are doing this. This was very inexpensive to do this too.

By discussing things with the Trainers, I have a ton of information on both on line and in manuals that are very helpful. I spoke with the local field agent, Sherry Loos, and she is coming in tomorrow to meet with us. I spent about 45 minutes on the phone with her a week or so ago, and just explaining where we are at. They can act as a Third Party, they don't make any money from us, but what they are here to do is make sure we get all the resources we can get from the government, both State and Federal. This is all they do, so they will look over the plans, the rates and they will analyze it for us. They will help us with the process of getting resources or funds. She is also trying to connect us with the new State Senator John Bochieri, who is going to be the leader of the info structure money and she would like for us to get connected with him. We need to make ourselves known that we need some help. This is a big outlay of money for a small community.

They will also come to public meetings and on behalf of the municipality, state to the public, here is where we are at, this is what needs to be done, we are part of the government, we are sponsored by the EPA, here is the real scoop, it is not coming from Council, it is coming from us saying here is what has to be done.

This is just another set of eyes to look at what we're doing and this is really what I am interested in. It is really just due diligence. Let's just take advantage of what stuff is available to us and they are free.

One other thing I want you to be aware of, Mayor Tucker wanted me to let you in on the fact that there is an interested party on the corner of Maple and Market, right across from the Marathon where the house is being torn apart, there is an interested party in that land, very interested. We found out when a company called doing a title search and saying they were looking for assessments on this land. After some digging, there are some assessments on that land. There are several lots on this corner and the party is interested in all of this. It is going to require sewer and it is going to be demanding in that sense. Mainly, they will have to connect to sewer and one of the first thoughts was where? Going across Market, you go across on Maple or 619? Back in 2003 assessments were done and I found an ordinance on that, so that whole area where you go passed Metkers down to the corner where Pump It Up is, that whole stretch has sewer. It is not on the South side.

Discussion pursued concerning the companies that are connected to the sewer and those that are not, as well as whether they paid assessments.

The Chairman took over stating he had asked Lori to give him the count as to where the village is on the hookups. There are 71 completed and currently receiving sewer bills. There are 16 that were pulled and not completed as of 12/30/08. And there are 28 that have not been pulled and she sent that information to the health department and they will take it from there.

The next meeting will be on the 19<sup>th</sup> of January at 7:00 p.m.

Motion to adjourn made by Mr. Blythe, second by Mr. Campbell and unanimously passed.

---

FISCAL OFFICER

---

CHAIRMAN