

## PROCEDURE FOR CONSTRUCTING A FENCE

All fences, regardless of size, require a Zoning Permit. (NO Building Permit Needed)

1. Complete the application and submit it to the **Zoning Department** along with:
  - a. Site plan of your property showing property lines and dimensions and the location of the proposed fencing. Either the property owner or the contractor can submit the application.
  - b. \$50.00 fee will be required at the time the application is submitted.
2. Applicant must mark the proposed fence location on the property. **IT IS THE RESPONSIBILITY OF THE PROPERTY OWNER TO ENSURE THAT THE FENCE IS ERECTED ON THEIR OWN PROPERTY.**
3. The Zoning Department will conduct an inspection of the property. If the inspection is completed satisfactorily, your permit will be issued and mailed to the person submitting the application.
4. **If you have questions or need assistance, please call the Zoning Department at (330) 877-9222.**

**Please note that the Village Office hours are as follows: Monday – Friday 8:00 a.m. to 4:30 p.m. with the exception of Thursdays 8:00 a.m. – Noon.**

## FENCE RULES/REGULATIONS

1. Fences should be structurally adequate and constructed on your property (up to the lot line - preferably 18" to 24" from property line). No fence shall extend further than 15' from the corner of the lot.
2. Fences shall not exceed six (6) feet in height in the rear yard and four (4) feet in height in the side yard. Fences shall not exceed eight (8) feet in height in the M-1 District or where approved by the Planning Commission for screening purposes in other districts. Fences along the front edge of any front yard, may be constructed to a maximum height of four (4) feet.

VILLAGE OF HARTVILLE, OHIO  
ZONING DEPARTMENT  
APPLICATION FOR  
ZONING PERMIT

Zoning permit No. \_\_\_\_\_

Date Issued \_\_\_\_\_

SANITARY DISCHARGE APPROVAL  
BY BOARD OF PUBLIC AFFAIRS

Date: \_\_\_\_\_

A scale plan must be submitted with this application showing the size and location of the Lot, the dimensions and location of the proposed building or structure on the lot and the dimensions and location of existing buildings or structures on the lot.

Name of Applicant \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Owner of Premises \_\_\_\_\_ Address \_\_\_\_\_

Email Address: \_\_\_\_\_

Application is hereby made to: (Description of Work) \_\_\_\_\_

To be used for (Indicate purpose, number of units or offices, etc.) \_\_\_\_\_

On premises located at \_\_\_\_\_

**DESCRIPTION**

(1) Size of lot: \_\_\_\_\_ feet wide \_\_\_\_\_ feet deep

(2) Size of building or structure: Floor area \_\_\_\_\_  
Maximum: Width \_\_\_\_\_ ft. Depth \_\_\_\_\_ ft.  
Height: Stories: \_\_\_\_\_; feet \_\_\_\_\_

(3) Location on Property:

**Proposed Yards**

FRONT \_\_\_\_\_ ft. from Property Line to Building or Structure.

SIDE \_\_\_\_\_ ft. from Property Line to Building or Structure.

SIDE \_\_\_\_\_ ft. from Property Line to Building or Structure.

REAR \_\_\_\_\_ ft. from Property Line to Building or Structure.

(4) Character of Construction \_\_\_\_\_

(Brick, Frame)

(5) Estimated Cost of Work \$ \_\_\_\_\_

(6) Present use of Land, Existing Buildings or Structures on Lot: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

Please note any additional information on separate sheet and attach to this form.

**CERTIFICATION OF ZONING INSPECTOR'S EXAMINATION**

I have examined the foregoing application, plans and information, found them not / to conform with the zoning requirements and grant / refuse them a Zoning Permit.

By \_\_\_\_\_ Date \_\_\_\_\_